

EMPLOYMENT COMMITTEE

MONDAY, 2ND SEPTEMBER, 2024

PRESENT: Councillor J Lewis in the Chair

Councillors D Coupar, A Lamb and J Pryor

1 ELECTION OF CHAIR

RESOLVED – That Councillor J Lewis be elected as Chair for the duration of the meeting.

2 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents received.

3 EXCLUSION OF PUBLIC

The Council's Access to Information Procedure Rules require that the public must be excluded from meetings whenever it is likely that in view of the nature of the business to be transacted, or the nature of the proceedings that confidential information would be disclosed. As such, the personal information contained within appendix 2 to agenda item 7 (Appointment of Interim Chief Executive/Head of Paid Service) which identifies individuals in the form of application details, is designated as being confidential under the provisions of Access to Information Procedure Rule 9. In line with this Procedure Rule, the committee went into private session at the point they began to consider the information designated as confidential.

4 DECLARATIONS OF INTEREST

There were no declarations made during the meeting.

5 APOLOGIES

There were no apologies for absence from the meeting submitted.

6 GOVERNANCE ARRANGEMENTS: RECRUITMENT TO THE POSITION OF CHIEF EXECUTIVE ON AN INTERIM BASIS

The City Solicitor submitted a report which provided Members with an overview of the governance arrangements and format for this specific Employment Committee which had responsibility for making a recommendation to Full Council in respect of the recruitment to the post of Chief Executive on an interim basis. In accordance with the Constitution, the Council's Chief Executive is appointed as the Head of Paid Service.

RESOLVED –

- (a) That the governance arrangements and format relating to the Employment Committee, as detailed in the submitted report, be noted;
- (b) That the Council's requirements regarding the consideration and disclosure of confidential information, be noted.

7 APPOINTMENT OF INTERIM CHIEF EXECUTIVE/HEAD OF PAID SERVICE

The Chief HR Officer submitted a report which outlined the reasons and process for the recruitment to the post of Chief Executive/Head of Paid Service on an interim basis.

The Chief HR Officer was in attendance at the meeting in an advisory capacity.

Having considered the publicly accessible parts of the submitted report and appendices, as required, the Committee went into private session at this point in order to consider the information contained within Appendix 2 to the submitted report (candidate's expression of interest), which had been designated as being confidential under the provisions of Access to Information Procedure Rule 9.

As permitted within the Council's Officer Employment Procedure Rules to ensure the proper discharge of the Authority's functions, on this occasion the Chair of the Committee agreed to shorten to 24 hours the notification period by which Executive Members have the opportunity to object to an offer of employment being made to a particular candidate.

Having considered all relevant information provided to the Committee, together with the outcomes from the interview process, it was

RESOLVED –

- (a) That the process for the recruitment of the post of Chief Executive/Head of Paid Service on an interim basis, be noted; and
- (b) That subject to the conclusion of the associated notification processes, as set out within the Officer Employment Procedure Rules, Full Council be recommended to appoint Mariana Pexton to the position of Chief Executive/Head of Paid Service on an interim basis at the forthcoming meeting of Full Council on 11th September 2024.